



IGSSA ATHLETICS CARNIVAL

School Officials Information

Tuesday 8 September 2026

Dear School Official,

Thank you very much for agreeing to officiate the 2026 IGSSA Athletics Carnival! Your work will be the backbone of the carnival and facilitate fun and fierce competition!

Upon your arrival, please check in at the large marquee (Equipment Tent) at the finish line/northern end of the track. You will receive a badge and a radio. Please wait in this area for your briefing (times below). At the briefing, your site team will receive a folder containing event sheets and other information.

Timeline

When	What	Where	Who
8:00am	Track Officials Briefing	Equipment Tent	All track officials (except Relay)
8:00am	High Jump Officials Briefing	High Jump Site 2	All high jump officials
8:10am	Field Officials Briefing	Equipment Tent	All field officials (except High Jump)
8:30am	First events begin <i>High Jump and 1500m</i>	HJ/1500m start	HJ and 1500m officials
12:30pm	Relay Officials Briefing	Equipment Tent/Officials Meeting Point	All relay officials
1:25pm	Final event begins <i>Old Girls 4 x 100m Relay</i>		Relay officials
1:40pm	Approx – Presentations Begin	Grandstand/Track	NA

Results

Alongside officiating, you have an important job – recording results! A student helper will run your results sheets to the results room. Please ensure someone at your site takes a photo of the results sheet as a back up, before it is sent off.

Rules

Please familiarise yourself with the rules relevant to your site. Please note:

- IGSSA rules allow for events to be held/kept open for athletes competing in multiple events to return and finish their throws/jumps.
- Athletes may also warm up on their return to a field event, and are allowed reasonable time between throws/jumps (rather than being rushed through).

A copy of the rules will be available in your site folder on the day and are available below.

Parking

There is plentiful parking at the venue – although you may be arriving on a school bus! There are two ACROD bays available at the front entrance.

Catering

PLC will provide you with a morning tea and light lunch. Please note there is no lunch break in the event schedule – food will be delivered to you at your site. Your HOS has been asked to inform us of any staff dietaries.

Accessibility

There are two sections of accessible bathrooms – one in the middle of the venue on the ground floor (standalone accessible bathrooms), the other located along the back straight of the athletics field (wide singular toilet stalls). Accessible seating is available along the top row of the grandstand, which you can reach via a lift located inside the main grandstand. Paved paths link the entirety of the external venue.

Communication

On the day, radio will be our primary means of communication. However, a WhatsApp group will be our back up communication mode, and used to send photos of results sheets if requested by the results team. You can join this WhatsApp group using the QR code below. This QR code is also printed in each clipboard.

Useful Information

Below are links to a variety of useful documents which may contain information relevant to your role. You are not required to learn these by heart, but some people like to come prepared - all briefing notes will be covered at, you guessed it, your morning briefing.

[Full Event Timetable](#)

[Stadium Map](#)

[Field Event Rules](#)

[Briefing Note – High Jump](#)

[Briefing Note – Track Officials](#)

[Briefing Note – Field Officials](#)

[Briefing Note – Relay Officials](#)

Please don't hesitate to contact me with any questions, queries or concerns. I look forward to meeting you all and am grateful for your assistance!

Kind regards,



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